

St. Jerome's University in the University of Waterloo
Department of History
HIST 450: Making History Winter 2023

Prof. Ryan Touhey

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Office Hours: Mondays between 10:30am-12:20pm if seminar is not meeting

Seminars: SJ1 3020, Monday 10:30am-12:20pm

Students in History 450 will complete a new major research paper (23-25 pages including bibliography) on a topic of their choosing that they have not previously submitted to another course. The subject of the paper will be based on consultation with the seminar professor. While the seminar professor's interests are on Canadian, and international foreign relations students are encouraged to build upon their knowledge from previous fourth year seminars, or third year courses. The final research paper must demonstrate both the student's familiarity with the relevant secondary literature as well as their ability to locate, analyze, and use primary sources. During the first five to six weeks of the seminar students will formulate a manageable research project; an identification of their research topic; the central research question(s) they are pursuing; and an annotated bibliography consisting of relevant primary and secondary sources. For the remainder of the term, we will meet periodically as a group and in individual consultations as we discuss the progress of your research projects.

Evaluation:

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| 1. Draft Essay Proposal/Annotated bibliography | 10% |
| 2. Final Essay Proposal/Annotated bibliography | 15% |
| 3. Preliminary draft essay 12 pages not including bib. | 25% |
| 4. Final Essay 23-25 pages including bibliography | 50% |

Note: Each student will submit hard copies of their draft essay proposal/annotated bibliography to their peers on January 30th and will walk the seminar through their topic. We will discuss the proposals in seminar.

The draft essay proposal and annotated bibliography are **DUE in seminar on January 30, 2023. This initial proposal/annotated bibliography will be approximately 4-5 pages.**

The final essay proposal and annotated bibliography are **DUE during seminar office hours February 13th, 2023.** The purpose of these assignments is to encourage you to get started on your research early, to develop your topic, and our conversations will allow me to recommend other sources and perspectives that may help to strengthen your research essay. Please note that final papers will not be graded without the prior submission of this proposal.

On February 13th, students will submit a proposal during office hours (5-6 pages) including:

- The historical topic, timeframe, and the main question(s) that they are asking to guide their major research essay (in question form);
- And a preliminary annotated bibliography --including at least 18-20 substantive sources (i.e. monographs and scholarly/periodical articles) of which **at least a third/to a half must be primary sources.** Primary sources relate to people and materials directly related to the topic, generally from the same time frame. Included in the list of primary documents are: any and all government publications i.e. Canadian examples would include Royal Commission reports, Departmental reports, on-line archival material from Library and Archives Canada, the Department of Foreign Affairs historical section etc. Transcripts and tabled documents from debates of national and provincial legislatures, known as *Hansards* and *Sessional Papers* make excellent primary sources. As well, newspaper and other media coverage, such as *Maclean's* magazine, from the time provide excellent primary sources. Book and articles written by those involved, including memoirs, are excellent sources.
- Each annotation should include at least three thoughtful sentences for each source explaining the contents of the source and why it will be useful to your essay. Do not use vague/general phrasing that tells me little about the source i.e. "This work is great.....".
- Encyclopedia, general websites such as Wikipedia are not to be used. Examples of useful exceptions are the on-line Cabinet Conclusions at <https://library-archives.canada.ca/eng/collection/research-help/politics-government-law/Pages/cabinet-conclusions.aspx> or the Document Collections on External Relations series posted online at https://www.international.gc.ca/gac-amc/history-histoire/external-relations_relations-externieres.aspx?lang=eng

On March 20, students will submit their draft research essay (12 pages not including bibliography in the page count) to Professor Touhey during seminar office hours

In evaluating both your essays, I will look for the following:

1. The extent of the analysis (rather than description) and the sophistication of the research.
 2. The ability to utilize primary research in your analysis.
 3. A clear thesis statement or interpretation that you argue throughout the essay.
 4. The ability to set your paper within the broader context of historiography (each paper will be expected to have a historiographical section of at least 1-2 pages providing a sense of how historians have written about the subject, the debates, and how our historical understanding has evolved as a result).
 5. A good writing style, with proper sentences, proper grammar, punctuation, and logic consistent with the high quality of work expected at a fourth year level honours seminar. Make sure that you carefully proofread your work. Essays with more than one spelling or typing error per page will be docked 7.5%. Be sure to number your pages and to staple them together.
- To that end**----consider purchasing a copy of Strunk and White *The Elements of Style* from an online bookstore - *it will be invaluable to you in your writing not only this semester but throughout your life.*
6. Proper footnoting/endnoting and bibliographic citations using Chicago style.
 7. In terms of the numbers of sources etc. to be included, the Making History honours seminar is your opportunity to show how far you have come from first year in your development as a student/young scholar. So, take initiative, push yourself, and show what you have learned during these past four years.
 8. Essays will be double spaced, and use 12 pt. Times New Roman font.

Meeting Schedule:

Jan 9: Introduction

Jan 16: Individual meetings w/Professor to discuss research interests

Note: To begin your research, I strongly recommend databases like **America History and Life and/or Historical Abstracts** available through the UW Library website. The UW Library History Research Guide is a terrific, helpful resource for students.
<https://subjectguides.uwaterloo.ca/history>

Jan 23: Professor Touhey will hold office hours during the seminar time slot for students

Jan 30: Submit draft essay proposals to students in room 3020 SJ1 where the seminar will review and provide feedback/discuss the various topics.

Feb 6: No class---work on research, Prof. Touhey will have office hours

Feb 13: Individual meetings w/Professor to discuss progress and to submit final essay proposal/annotated bibliography

Feb 20: *******No class---- reading week*******

Feb 27: No class---work on research/pick up essay proposals from Prof. Touhey during office hours

Mar 6: Individual meetings with Professor Touhey -- report on progress

Mar 13: No class—work on writing, Prof. Touhey will have office hours

Mar 20: Draft essays due during seminar office hours

Mar 27: Students will pick up their draft essay during office hours and receive initial feedback/advice

Apr 3: No seminar---work on writing

FINAL PAPERS DUE SUNDAY APRIL 16^h by email 11pm

Important information

Seminar Etiquette

Questions: Always feel free to ask questions in seminar and during office hours!

Correspondence: Please feel free to come to talk to me during office hours if you ever have any questions at all. I encourage this. Also, please feel free to e-mail me and I will do my utmost to respond promptly. All I ask is that you observe proper etiquette with e-mails.

Texting----Don't do it or I reserve the right not to grade your assignments for obvious reasons.

PROFESSOR'S POLICY ON LATE ASSIGNMENTS/ESSAYS AND MAKE-UP TESTS

NOTE: A late mark of 5% per day will be deducted for assignments. An assignment that is 1 week late will be docked 30% and so on.

In the case of a missed assignment on the syllabus due date for medical reasons the student will submit the assignment with proper documentation and a specific fixed-date will be agreed upon for submission.

Academic Integrity: In order to maintain a culture of academic integrity, members of the University of Waterloo community are expected to promote honesty, trust, fairness, respect, and responsibility. [Check www.uwaterloo.ca/academicintegrity/ for more information.]

Grievance: A student who believes that a decision affecting some aspect of their university life has been unfair or unreasonable may have grounds for initiating a grievance. Read the St. Jerome's University Policy on [Student Petitions and Grievances](#). When in doubt, please be certain to contact the St. Jerome's Advising Specialist, Student Affairs Office, who will provide further assistance.

Discipline: A student is expected to know what constitutes academic integrity, to avoid committing an academic offence, and to take responsibility for their actions. [Check www.uwaterloo.ca/academicintegrity/ for more information.] A student who is unsure whether an action constitutes an offence, or who needs help in learning how to avoid offences (e.g., plagiarism, cheating) or about "rules" for group work/collaboration should seek guidance from the course instructor, academic advisor, or the Associate Dean. When misconduct has been found to have occurred, disciplinary penalties will be imposed under the St. Jerome's University Policy on [Student Discipline](#). For information on categories of offences and types of penalties, students should refer to University of Waterloo [Policy 71, Student Discipline](#). For typical penalties, check the [Guidelines for the Assessment of Penalties](#).

Appeals: A decision made or penalty imposed under the St. Jerome's University Policy on Student Petitions and Grievances (other than a petition) or the St. Jerome's University Policy on Student Discipline may be appealed if there is a ground. A student who believes they have a ground for an appeal should refer to the St. Jerome's University Policy on [Student Appeals](#).

Note for students with disabilities: [AccessAbility Services](#), located in Needles Hall (Room 1401) at the University of Waterloo, collaborates with all academic departments to arrange appropriate accommodations for students with disabilities without compromising the academic integrity of the curriculum. If you require academic accommodations to lessen the impact of your disability, please register with AccessAbility Services at the beginning of each academic term.