



ST. JEROME'S UNIVERSITY

St. Jerome's University in the University of Waterloo
Department of Italian and French Studies
Ital 101 Winter 2022
Introductory Italian I

INSTRUCTOR AND TA INFORMATION

Instructor: Dr. Andrea Privitera

Office Hours: I am available for virtual office hours on Zoom by appointment.
For general questions about the course [please use the Ask the Instructor Q&A board on LEARN](#).

Email: andrea.privitera@uwaterloo.ca

TAs: Nadia Formisano, Yashar Alizadeh-Ebadi

Email: nformisa@uwaterloo.ca, yalizade@uwaterloo.ca

Lecture Schedule (OPTIONAL):

Zoom lectures (also posted under LEARN titled “*Incontriamoci*”) will take place on Tuesdays and Thursdays from 1:30 pm to 2:15 pm starting on January 6th on Zoom at the following link:

<https://uwaterloo.zoom.us/j/92262668770?pwd=RWZJcS80UVBHMVVyMDgybUYyMU9MQT09>

Mp4 recording files of lectures will be available on the same day of the lecture on LEARN (Content > Recordings).

These instructions are valid for ALL the lectures.

Please remember that these lectures are OPTIONAL.

Language Lab/Conversation Practice (OPTIONAL):

There will also be an OPTIONAL 45-50 minutes weekly conversation practice.

The OPTIONAL conversation class will take place on Fridays at 1:30 pm starting on January 14th on Zoom at the following link:

<https://uwaterloo.zoom.us/j/95077741377?pwd=RGFFNk50dTVpVWdvdW5pOGovWEN1dz09>

Mp4 recording files of the Language Lab will be available on the same day of the Lab on LEARN (Content > Recordings).

COURSE DESCRIPTION

This is a beginning course in Italian language providing the fundamentals of grammar, structure and idiom of this language. This course is an Introduction to aspects of Italian life and culture through written and audio-visual aids.

Pre-Requisite(s): None

Restriction(s): Not available to students who have credit for High-School Italian or equivalent.

COURSE OBJECTIVES

Course Learning Outcomes

By the end of this course, you should be able to:

1. Understand basic spoken Italian;
2. Communicate in basic Italian using familiar everyday expressions related to practical needs;
3. Introduce yourself in Italian;
4. Interpret simple sentences and expressions written in Italian;
5. Write short sentences in Italian.

Required Textbook

Title: Introductory Italian I (eTextbook)

Author(s): Sandra Parmegiani

Edition / Year: 2019

Publisher: Top Hat

ISBN: 9781774121405

The JOIN CODE (JC) for this course is – **053565**

The eTextbook is an exclusively digital book (price around \$35). It may be purchased directly from Top Hat: <https://bookstore.tophat.com/s/> (please buy **Introductory Italian I** and not any of the other two Italian books). You can also buy the book through the uWaterloo bookstore. Please purchase the book at your earliest convenience, ideally not later than the end of the first week of the semester. Please be aware that the book is opened (and becomes visible) chapter by chapter as we proceed through the topics from one week to the next. Also remember that **if**

you are using Top Hat in another course during this semester, you do not need to pay for the additional Top Hat app/platform (around \$30) but only for the digital book. Before starting to use Top Hat, students should first consult these links to ensure correct use of Top Hat digital book and platform:

<https://tophat-1.wistia.com/medias/91zmttu8r> : This is a walk-through on how to use Top Hat for the first day of classes.

<https://support.tophat.com/s/article/Student-Top-Hat-Overview-and-Getting-Started-Guide>: Consult these best practices for optimal use of Top Hat.

If you encounter technical issues while using Top Hat, please contact support@tophat.com or call 1-888-663-5491 between 9am and 9pm EST, Monday to Friday. You will be contacted within 24-48 hours (excluding weekends).

COURSE REQUIREMENTS AND ASSESSMENT

Assessments

The grade determination for this course is indicated in the following table. A brief description of each assessment is provided below. Due dates can be found under the Schedule heading of this outline.

Table 1: Course Assessments

Assessment Item	Weight
Top Hat Online Exercises	22%
<i>Discussiamo!</i> /Weekly Discussions (0.5x12)	6%
<i>Riassunti</i> / Summaries (2x12)	24%
<i>Compiti</i> /Assignments (7x3)	21%

Assessment Item	Weight
Oral Assignment on LEARN (Video Assignment)	7%
Final Test	20%
Total	100%

Assessment Descriptions

Top Hat online exercises

At the beginning of each chapter, students will be assigned a number of exercises accessible through the Top Hat online platform. Students are expected to closely review the topics covered in each chapter and to complete the exercises by the due date. There are exercises which are to be found within the given chapter and others outside of it. Both these exercises will be assigned and are graded. Marks for each chapter are updated after each due date and can be checked on the Top Hat gradebook. Students have 4 attempts to give the right answer to each question assigned. All the work assigned through Top Hat is worth 22%.

Weekly Discussions

Starting in week 1 and ending in week 11, you are expected to participate in weekly ***Discussiamo!*** activities, where you will practice the grammatical and linguistic structures introduced that week with your peers. These discussions are worth 6% of your final course grade. The ***Discussiamo!*** activities are peer learning opportunities, designed to allow you to connect with your peers and discuss newly-introduced concepts with them. They will help you learn the language more efficiently. Discussion forums can be accessed by clicking **Connect** and then **Discussions** on the course navigation bar above. Be sure to **post** your responses by the deadline specified in the [Course Schedule](#). Discussions in Unit 1 and Unit 2 are class-wide. Discussions from Unit 3 onwards will occur in groups. To view your group, click **Connect** and then **Groups** on the course navigation bar above.

Short Summaries (Riassunti)

Every week, you will be asked to write a short 200 word-summary in English (or Italian if you choose) on a topic that is related to the material covered during the given week. The topic for the weekly summary is to be found attached to each *riassunto* dropbox and to the beginning-of-the-week announcement as well as at the end of each LEARN unit. Each *riassunto* (summary) is worth 2%. In the summaries you will write in the second half of the course, you are encouraged to sometimes attempt to write your summary in Italian in order to practise your newly-acquired linguistic skills. This is completely optional and you should only attempt it if you feel confident. No marks will be deducted for not trying this out.

The aim of this assignment is to reflect on the topics of the week. You are not required to do research for this assignment: it is a short summary of a specific grammatical point. It is, however, paramount that you **illustrate your points through examples in Italian**.

You will receive high marks for taking the time to reflect upon the given topic, summarize the most salient points, illustrate these points through examples and write a generally coherent piece that respects the instructions in terms of length and topic. [Please read the rubric for this assignment on LEARN.](#)

Compiti

The *compiti* (assignments) are written and/or oral activities to test the students' skills in all the required abilities in Italian (listening, speaking, reading and writing). They should be **around 250 words long** and should be written/delivered **ENTIRELY IN ITALIAN**. Each *compito* is worth 7% of the global mark and thus it is of utmost importance that you give these assignments due time and attention. You should start thinking about these assignments ahead of the week when they are due. You will be writing a *compito* roughly every month for a total of 3 *compiti*.

Compito 1: *Un Colloquio* (A JOB INTERVIEW). You should WRITE the script of an interview between two people. The setting is of your choice but do keep in mind that an interview will require that the two people **address each other formally** (USING the LEI form). Remember to use the grammatical structures that you have learnt thus far and do not try to use structures you are unsure of. A

sample video of a job interview (but you can choose to write any interview) is available in the *Cultura, Geografia, Curiosità* section of Unit 4.

Compito 2: *Il mio orario settimanale* (MY WEEKLY TIMETABLE) You need to write a 250-word paragraph where you describe what you usually do during a typical week. Remember that we use the **present simple tense** (the basic and simplest tense) to describe activities that happen habitually. You start by saying what you do on Monday, Tuesday, etc.

Compito 3: *La mia ricetta preferita* (MY FAVOURITE RECIPE) You need to produce a video clip in Italian that lasts between **3-4 minutes** where you prepare a dish and describe step-by-step the recipe. You also need to attach a transcript of the video. PLEASE MAKE SURE YOU ONLY POST THE LINK TO THE VIDEO ON DROPBOX AND NOT THE VIDEO ITSELF. You may want to make sure to produce your video on an unlisted account to protect your privacy. One good option is to use [Powtoon](#).

Oral Assignment on LEARN Video Assignment

Oral Assignment on Video Assignment: 7%

The oral assignment will be carried out on the video assignment section under the SUBMIT tab on LEARN. You can also access the video assignment from the CONTENT tab. [Specific instruction about expectations for this assignment can be found on LEARN \(Content > Activities and Assessment > Video Assignment\)](#).

The oral assignment is worth 7% of the total grade.

Final Test

The final test will be administered via Learn quizzes. The final test (NOT a final exam) is scheduled on the last day of lessons for this course, that is **Tuesday, April 5th 2022 EST**. The test lasts 3 hours and students can start the test any time during the 24 hours of April 5th. Regardless of when you start the test, the system will lock after 3 hours. Please be aware of time zones and do not start the test late at night because by 11:59 pm of April 5th 2022 EST, THE SYSTEM WILL LOCK. [More details about the final test can be found on LEARN \(Content > Activities and Assessments > Final Test\)](#). A list of instructions to follow will be also posted on announcements closer to the date.

Final Test: 20%

Duration: 3 hours (an extra hour is being allowed to compensate for any tech issues that might arise as well as extra time for those registered with Accessibility)

Date: Tuesday, April 5th, 2022

Location: Online final test via LEARN QUIZZES

Due to the cumulative nature of language, the final test comprises grammar and vocabulary covered throughout the course. A mock test will be posted two weeks ahead on announcements. Answers to the mock test will also be posted.

COURSE SCHEDULE

What to Expect for this course on LEARN:

- **LEARN UNITS 1-12. Units include dialogues, discussion forums, vocabulary exercises, video clips where grammar is explained, and links to videos about Italian Geography/Culture/History.**
- **2 Mp4 Recorded lectures for the week posted on LEARN (Content > Recordings). Remember that lectures are OPTIONAL.**
- **Recordings of the weekly conversation class on LEARN (Content > Recordings). Conversation classes are also OPTIONAL.**

You will be required to:

- **Write a weekly short summary activity about a grammar point explained during the week (12 summaries worth 24%).**
- **Work on 3 assignments (*compiti*) to be written/ spoken in Italian and a fourth video assignment through video assignment on LEARN (21+ 7= 28%).**
- **Complete Top Hat Exercises** on the online platform ([Top Hat](#)). Please note that the exercises are usually due after 2, 3 or even 4 weeks. The different exercises should be completed during the specific week when the grammar point being tested by the exercise/s is explained in the weekly unit. Unless you are completely confident, avoid doing all assigned activities at once in the first week. These exercises are worth **22%** of the final assessment for this course.

Schedule

It is strongly recommended that you follow the course schedule provided below. The schedule outlines what you should be working on each week of the course and lists the important due dates for the assessments. By following the schedule, you will be prepared to complete the assessments in a timely manner and succeed in this course.

Please remember to always consult the beginning-of-the -week announcement on the LEARN announcements at the beginning of every week in order to know what you should complete by the end of each week.

Unit 01: Introduction and Pronunciation, Verb “to be”

Week 1 – Wednesday, January 5th – Sunday January 9th

Readings

- Italian Top Hat Textbook: Capitolo 1: Greetings, the Italian alphabet and pronunciation; Capitolo 2: *Essere, Essere + Pronomi, c'è, ci sono, numeri 0-10.*
- LEARN: Unit 01 content

Activities

- Review this **Course Outline** and **Assessments** on the course outline to learn about course expectations, assessments, and due dates. Review all preliminary information about the course on LEARN.
- Study all Unit 01 content, study chapter one and topics listed from chapter two in the Top Hat eTextbook.

Assessments

- ***Riassunto/Summary 1 (all riassunto questions will be attached to the beginning- of- the-week announcement and the individual riassunti dropboxes)***
Closes: Sunday January 9th at 11:59 pm ET

- **Top Hat Online Exercises** Capitolo 1, 2 (selection)
Opens: Wednesday, January 5th at 12:01 am ET
Closes: Sunday, January 16th at 11:59 pm ET
- ***Discutiamo!* / Let's Discuss Activities:** Introductions, Formal and informal exchanges.
Closes: Sunday, January 9th, 2022 at 11:59 PM ET

Unit 02: Nouns and Articles

Week 2 – Monday, January 10th to Sunday, January 16th

Readings

- Italian Textbook: Capitolo 2 *Nomi* (Nouns), *Nomi Maschili* (Masculine Nouns), *Nomi Femminili* (Feminine Nouns), *Articoli Indeterminativi* (Indefinite Articles)
- LEARN: Unit 02 content

Assessments

- ***Riassunto/Summary 2***
Closes: Sunday, January 16th at 11:59 pm ET
- **Top Hat Online Exercises** Capitolo 2
Opens: Monday, January 10th at 12:01 am ET
Closes: Sunday, January 23rd at 11:59 pm ET
- ***Discutiamo!* / Let's Discuss Activities:** Touring Rome
Closes: Sunday, January 16th at 11:59 PM ET

Unit 03: Interrogatives and Negative Statements

Week 3 – Monday, January 17th to Sunday, January 23rd

Readings

- Italian Textbook: Capitolo 3 *Articoli Determinativi* (Definite articles), *Avere* (to have) and expressions with *avere*, Numeri 11-100, Questions and Negatives.
- LEARN: Unit 03 content

Assessments

- **Riassunto/ Summary 3**
Closes: Sunday, January 23rd at 11:59 pm ET
- **Top Hat Online Exercises Capitolo 3**
Opens: Monday, January 17th at 12:01 am ET
Closes: Sunday, January 30th at 11:59 pm ET
- **Discutiamo! / Let's Discuss Activities: The Nouns**
Closes: Sunday, January 23rd at 11:59 PM ET

Unit 04: Adjectives; *Buono and Bello*

Week 4 – Monday, January 24th to Sunday, January 30th

Readings

- Italian Textbook: Capitolo 4, Aggettivi, *Buono e Bello*, Aggettivi possessivi, preposizioni (an introduction)
- LEARN: Unit 04 content

Assessments

- **Riassunto/Summary 4**
Closes: Sunday, January 30th at 11:59 pm ET
- **Top Hat Online Exercises Capitolo 4**
Opens: Monday, January 24th at 12:01 am ET
Closes: Friday, February 6th at 11:59pm ET
- **Discutiamo! / Let's Discuss Activities: Clothing**
Closes: Sunday, January 30th at 11:59 PM ET

Unit 05: *Verbi in -are*

Week 5 – Monday, January 31st to Sunday 6th February

Readings

- Italian Textbook: Capitolo 5 *Verbi* (Italian Verbs: An Introduction) *La concordanza soggetto-verbo*; Capitolo 5 *Verbi regolari e irregolari in – are*, Capitolo 5 *Preposizioni ‘in’, ‘a’ e il verbo ‘andare’*,
- LEARN: Unit 05 content

Assessments

- **Riassunto/Summary 5**
Closes: Friday February 6th at 11:59 pm ET
- **Compito 1: Un Colloquio (An Interview)**
Closes: Sunday, February 6th at 11:59 pm ET
- **Top Hat Online Exercises Capitolo 5**
Opens: Monday, January 31st at 12:01 am ET
Closes: Sunday, February 13th at 11:59 pm ET
- **Discutiamo! / Let's Discuss Activities: Verbs**
Closes: Sunday, February 6th at 11:59 PM ET

Unit 06: Preposizioni, preposizioni articolate e preposizioni avverbiali

Week 6 – Monday, February 7th to Sunday, February 13th

Readings

- Italian Textbook: Capitolo 6 verbo “dare” e espressioni con “fare”, La preposizione “da”, Capitolo 6 La preposizione ‘con’, ‘su’, ‘per’ ‘tra’, *Preposizioni articolate and Preposizioni avverbiali*
- LEARN: Unit 06 content

Assessments

- **Riassunto 6**
Closes: Sunday, February 13th at 11:59 pm ET
- **Top Hat Online Exercises** from Capitolo 6
Opens: Monday, February 7th at 12:01 am ET
Closes: Sunday, February 18th at 11:59 pm ET
- **Discutiamo! / Let's Discuss Activities: Our Friends are Always Late!**
Closes: Sunday, February 13th at 11:59 PM ET

Unit 07: Verbi in -ere and -ire

Week 7 – Monday, February 14th to Friday, February 18th

Readings

- Italian Textbook: Capitolo 7 *Seconda coniugazione. Il verbo “bere”, Verbi regolari in –ere. Terza coniugazione. Verbi regolari in –ire. Verbi della terza coniugazione in –isc. “I mesi” e “L’ora”*
- LEARN: Unit 07 content

Assessments

- **Riassunto 7**
Closes: Sunday, February 18th at 11:59 pm ET
- **Top Hat Online Exercises Capitolo 7**
Opens: Monday, February 14th at 12:01 am ET
Closes: Sunday, March 6th at 11:59 pm ET
- **Discutiamo! / Let's Discuss Activities:** Let's Visit a masseria in Salento
Closes: Sunday, February 18th at 11:59 PM ET

READING WEEK: February 19-27

Unit 08: Verbi irregolari in -ere and -ire, Sapere e Conoscere, volere, dovere e potere, il partitivo

Week 8 – Monday, February 28th to Sunday, March 6th

Readings

- Italian Textbook: Capitolo 8 *Verbi irregolari in -ere and -ire, Sapere e Conoscere, volere, dovere e potere, i partitivi*
- LEARN: Unit 08 content

Assessments

- **Riassunto 8**
Closes: Sunday, March 6th at 11:59 pm ET
- **Compito 2 Il mio orario settimanale:**
Closes: Sunday, March 6th at 11:59 pm ET

- **Top Hat Online Exercises** Capitolo 8
Opens: Monday, February 28th at 12:01 am ET
Closes: Sunday, March 13th at 11:59 pm ET
- **Discutiamo! / Let's Discuss Activities:** What a beautiful serene evening!
Closes: Sunday, March 6th at 11:59 PM ET

Unit 09: *L'oggetto diretto; pronomi diretti*

Week 9 – Monday, March 7th to Sunday, March 13th

Readings

- Italian Textbook: Capitolo 8 *L'oggetto diretto* (introduction); *capitolo 9 pronomi diretti con "ecco"* and read the rest of chapter 9 (we shall revisit chapter 9 next week)
- Learn: Unit 09 content

Assessments

- **Riassunto 9**
Closes: Sunday, March 13th at 11:59 pm ET
- **Top Hat Online Exercises** capitolo 9 (selection)
Opens: Monday, March 7th at 12:01 am ET
Closes: Sunday, March 20th at 11:59 pm ET
- **Discutiamo! / Let's Discuss Activities:** The house by the sea
Closes: Sunday, March 13th at 11:59 PM ET

Unit 10: *Il passato prossimo*

Week 10 – Monday, March 14th to Sunday March 20th

Readings

- Italian Textbook: Capitolo 9 *Il passato prossimo con "avere"; participi passati irregolari; 'Posizione pronomi diretti con il passato prossimo; "Molto, troppo, poco. Aggettivi e avverbi"*
Capitolo 10 "*passato prossimo con essere*" (this is the only topic we deal with from Chapter 10- the rest of this chapter will be studied in Ital 102 [next level Italian language course. Please remember that the Top Hat ebook will still be available for consultation "in review" after the semester ends])

- Learn: Unit 10 content

Assessments

- **Riassunto 10**
Closes: Sunday, March 20th at 11:59 pm ET
- **Compito 3: La mia ricetta preferita (please post link to video as well as transcript)**
Closes: Sunday, March 20th at 11:59 pm ET
- **Top Hat Online Exercises Capitolo 9 (selection)**
Opens: Monday, March 14th 12:01 am ET
Closes: Sunday, March 27th at 11:59 pm ET
- **Top Hat Online Exercises Capitolo 10 (small selection)**
Opens: Monday, March 14th 12:01 am ET
Closes: Sunday, March 27th at 11:59 pm ET
- **Discutiamo! / Let's Discuss Activities: We spend too much money**
Closes: Sunday, March 20th at 11:59 PM ET

Unit 11: Ripasso-Review

Week 11 – Monday, March 21st to Sunday, March 27th

Readings (MOCK FINAL TEST WILL BE POSTED)

- Learn: Unit 11 content
- Review all chapter readings
- Review all vocabulary
- Review unit content 1-11

Assessments

- **Riassunto 11 (this *riassunto* will help with review of *passato prossimo*)**
Closes: Sunday, Sunday March 27th at 11:59 pm ET
- **Video Assignment on LEARN**
Closes: Sunday April 3rd at 11:59pm ET

- **Top Hat Online Exercises** Capitolo 10 (small selection)
Opens: Monday, March 21st 12:01 am ET
Closes: Sunday, April 3rd at 11:59 pm ET
- **Discutiamo! / Let's Discuss Activities:** Tutti in Corsica!
Closes: Sunday, March 27th at 11:59 PM ET

Unit 12: Ripasso- Review

Week 12 – Monday, March 28th to Sunday April 3rd

- **Riassunto 12 (this riassunto will help with review of passato prossimo)**
Closes: Sunday, April 3rd at 11:59 pm ET

ANSWERS TO MOCK FINAL TEST POSTED

REVIEW FOR FINAL TEST

Final test will be held on Tuesday April 5th

POLICY ON LATE WORK, MISSED ASSIGNMENTS, AND MAKE-UP TESTS

Please make every effort to submit your work on time. In order to succeed in this course, you need to keep the pace and not fall behind. If, for justifiable reasons, you cannot submit a particular assignment on time, kindly email me ahead of time and produce a Verification of Illness Form. If you have COVID 19 symptoms, the standard procedure established by the University of Waterloo will be followed.

ATTENDANCE POLICY

The Zoom bi-weekly lectures are completely optional. MP4 Recordings will be made available same day as the lecture and thus you can consult the recording in your own time. The first Zoom lecture is on Thursday January 6th 1:30 pm – 2:15 pm ET and the last Zoom lecture is on Thursday March 31st. The 45-minute conversation sessions are also optional and recordings will be made available. The first conversation class is on Friday January 14th at 1:30 pm ET.

CORRESPONDENCE

Please remember to check the beginning-of-the-week announcement every Monday. For general questions about the course, use the discussion board Q&A.

For other more specific or personal matters email me at andrea.privitera@uwaterloo.ca

OTHER IMPORTANT INFORMATION

Academic Integrity: Please remember that during COVID 19 online learning, issues of academic integrity are even more important and instructors are being extra vigilant. In order to maintain a culture of academic integrity, members of the University of Waterloo community are expected to promote honesty, trust, fairness, respect, and responsibility. [Check www.uwaterloo.ca/academicintegrity/ for more information.]

Turnitin

Turnitin.com: Text matching software (Turnitin®) may be used to screen assignments in this course. Turnitin® is used to verify that all materials and sources in assignments are documented. Students' submissions are stored on a U.S. server, therefore students must be given an alternative (e.g., scaffolded assignment or annotated bibliography), if they are concerned about their privacy and/or security. Students will be given due notice, in the first week of the term and/or at the time assignment details are provided, about arrangements and alternatives for the use of Turnitin® in this course.

It is the responsibility of the student to notify the instructor if they, in the first week of term or at the time assignment details are provided, wish to submit the alternate assignment.

[Turnitin® at Waterloo](#)

Grievance: A student who believes that a decision affecting some aspect of their university life has been unfair or unreasonable may have grounds for initiating a grievance. Read the St. Jerome's University Policy on Student Petitions and Grievances, www.sju.ca/sites/default/files/upload_file/PLCY_AOM_Student-Petitions-and-Grievances_20151211-SJUSCapproved.pdf. When in doubt, please be certain to contact the St. Jerome's Advising Specialist, Student Affairs Office, who will provide further assistance.

Discipline: A student is expected to know what constitutes academic integrity, to avoid committing an academic offence, and to take responsibility for their actions. [Check www.uwaterloo.ca/academicintegrity/ for more information.]

A student who is unsure whether an action constitutes an offence, or who needs help in learning how to avoid offences (e.g., plagiarism, cheating) should seek guidance from the course instructor, academic advisor, or the Associate Dean.

When misconduct has been found to have occurred, disciplinary penalties will be imposed under the St. Jerome's University Policy on Student Discipline, www.sju.ca/sites/default/files/PLCY_AOM_Student-Discipline_20131122-SJUSCapproved.pdf. For information on categories of offences and types of penalties, students should refer to University of Waterloo Policy 71, Student Discipline, www.adm.uwaterloo.ca/infosec/Policies/policy71.htm. For typical penalties, check the Guidelines for the Assessment of Penalties, www.adm.uwaterloo.ca/infosec/guidelines/penaltyguidelines.htm.

Appeals: A decision made or penalty imposed under the St. Jerome's University Policy on Student Petitions and Grievances (other than a petition) or the St. Jerome's University Policy on Student Discipline may be appealed if there is a ground. A student who believes they have a ground for an appeal should refer to the St. Jerome's University Policy on Student Appeals, www.sju.ca/sites/default/files/PLCY_AOM_Student-Appeals_20131122-SJUSCapproved.pdf.

Note for students with disabilities: AccessAbility Services, located in Needles Hall (Room 1401) at the University of Waterloo, collaborates with all academic departments to arrange appropriate accommodations for students with disabilities without compromising the academic integrity of the curriculum. If you require academic accommodations to lessen the impact of your disability, please register with AccessAbility Services at the beginning of each academic term, www.uwaterloo.ca/accessability-services/.

Intellectual Property:

Students should be aware that this course contains the intellectual property of their instructor, TA, and/or St. Jerome's University. Intellectual property includes items such as:

1. Lecture content, spoken and written (and any audio/video recording thereof);
2. Lecture handouts, presentations, and other materials prepared for the course (e.g. PowerPoint slides);
3. Questions or solution sets from various types of assessments (e.g., assignments, quizzes, mock tests, final exams); and
4. Work protected by copyright (e.g., any work authored by the instructor or TA or used by the instructor or TA with permission of the copyright owner).

Course materials and the intellectual property contained therein, are used to enhance a student's educational experience. However, sharing this intellectual property without the intellectual property owner's permission is a violation of

intellectual property rights. For this reason, it is necessary to ask the instructor, TA, and/or St. Jerome's University for permission before uploading and sharing the intellectual property of others online (e.g., to an online repository).

Permission from an instructor, TA, or the University is also necessary before sharing the intellectual property of others from completed courses with students taking the same/similar courses in subsequent terms/years. Doing so without expressed permission is considered a violation of intellectual property rights.

Please alert the instructor if you become aware of intellectual property belonging to others (past or present) circulating, either through the student body or online.

The intellectual property rights owner deserves to know.

Mental Health Support on campus and in the community

Please be aware that SJU offers help to students who need mental health support during the semester. Lindsay Thompson is the SJU Wellness Coordinator (Lindsay.thompson@uwaterloo.ca) and is available by email. The UWaterloo Faculty of Arts provides details about available support on its website.