



Department of Sexuality, Marriage, & Family Studies (SMF)

SMF 101: Relationships & Families

Fall 2022

In Person Classes¹

Mondays & Wednesdays 1-2:20 p.m.

Vanstone Lecture Hall (SJ2 1004), St. Jerome's University

Professor: Dr. Denise Whitehead (pronouns: she/her)

Email: denise.whitehead@uwaterloo.ca

Office: Sweeney Hall Rm. 2217

Office Hours: Mondays and Wednesdays 2:30 to 3:30 (right after this class). OR

By appointment: we can find a time that works for you and me and we can arrange to meet in person or by Zoom or phone.

Email Communication

First, please be professional in your outreach to me, particularly via email. One way you can demonstrate respect and that you are interested in my assistance is to address me by name. An email that just states "Hi" "Hello" or "Hey" suggests that you haven't even taken the time to learn my name. I will happily respond to your email if it begins with any of these salutations Dear, Hi, or Hello FOLLOWED by Professor Whitehead, Denise, Dr. Whitehead or even Dr. Denise. Pick whatever makes you most comfortable. (Examples: Dear Denise, Hello Professor Whitehead, Hi Dr. Whitehead). Don't expect an answer if you overlook this step.

I generally respond to emails within 48 business hours (i.e., Monday to Friday 9 am to 5 pm), and at other times when possible. If you haven't heard from me within 48 hours during the business week, please resend your email in case it wasn't received or lost in the heaps of emails that come my way each day. Generally, I do not respond to email on weekends or to last minute requests (e.g., right before an assignment is due) -- not because I do not want to help you, but because I cannot guarantee I will have access to my email during these times. For this reason, **please ensure you give me enough time to problem-solve any concerns you have (this might mean starting assignments early to identify potential concerns).**

Always use your UWaterloo email address when reaching out, and please include "SMF 101" in the subject line along with some indication regarding WHY you are emailing me

¹ The Fall 2022 version of SMF 101 will be offered solely in person. If you have realized this doesn't work for you, please consider taking SMF 101 in Winter 2023 that will be offered solely online and asynchronously.

(e.g., SMF 101: question about Week 1 content).

Please contact me if you are having medical/psychological/personal concerns that are compromising your ability to complete the course successfully. Informing me of these concerns earlier, rather than later in the course generally allows for more options. I am more vigilant about responding to student emails when they are related to health and other issues that are just before tests or assignment due dates and you have concerns about completion.

Teaching Assistants (TA): To be announced. Their role is solely in marking the final assignment and proctoring in class tests. **Note: ALL course inquiries should be directed to Dr. Denise Whitehead.** Any questions about assignments will be managed through me and the assigned TA, if needed.

WELCOME TO SMF 101!! am delighted that you have chosen to enroll in this course about relationships and families. Past teaching in SMF has taught us that students are keenly interested in understanding how to engage in meaningful relationships of all types, with the goal to have positive and happy connections. Relationships are complex, dynamic, interactional processes that provide a range of experiences over our lifetime. Relationships can bring about acceptance, safety, love, belonging, and connection, while also presenting challenges in these same areas. In this course, you will learn about the range of relational processes and choices people are faced with daily and throughout their lives. In other words, together we will explore some of “the good, the bad, and the ugly” aspects of relational life. With this interdisciplinary course, we aim to provide respect for human variation, diversity, and inclusion while addressing many key issues in relationships and families.

COURSE CALENDAR DESCRIPTION

This course provides an overview of couple, marital, and family relationships from a broad, interdisciplinary perspective. [Note: Formerly SMF 206]

AntiReq: SMF 206

Course Structure and Expectations

LEARN: The LEARN D2L platform is critical to completing this course. You are encouraged to become **highly** familiar with how to access content, lectures, and access information to assist you in completing the assessments. LEARN also serves as the main centre for me to keep in touch with all of you. I will post reminders, updates and other little items that catch my attention to share with you. Please access the course daily to stay current.

Weekly Time Allocation for SMF 101: University students are generally expected to devote an average of 8-10 hours per week per course (this includes attending lectures, reviewing notes, completing readings before each class, studying for tests, and completing assessments/assignments. For a semester of five courses, this is the equivalent to a full-time job.

The onus is on you, the student, to devote sufficient time to this course and your learning. You may not be aware of this expectation so plan accordingly as you review the course schedule and assessments in this syllabus. Plan time for fun. Plan time for your learning. It's all about balance.

COURSE GOALS AND LEARNING OUTCOMES

This course provides an overview of relationality from a broad interdisciplinary perspective. This is an introductory course designed to introduce students to some critical theories and diverse perspectives that underpin the interdisciplinary study of relationships and families. At the core of this course is the development and application of critical thinking skills. Various topics of relationships and families will be covered that are attuned to diversity, dominant discourses, power relations, class, race, and dis/abilities, to name a few. If any of these words are new to you, don't worry! We will explain the terms as we go.

This course has several learning and assessment components that have been designed to work together for an integrated learning experience that will engage you, encourage you to question your own thinking and assumptions, and provide you with new insights and knowledge. We also hope this course will provide you with meaningful information that can be applied to your relational life. This course is designed to give you a little bit of information about a lot of topics; it grounds you in the field so you can continue to build on this base.

Upon completion of this course, students should be able to:

1. Articulate key theoretical ideas related to the study of relationships and families.
2. Describe how social norms, dominant discourses, and laws shape ideas about family and relationship formation and dissolution.
3. Identify and describe how social, political, economic and cultural factors advantage/disadvantage certain families and relationships.
4. Critique how gender roles, power distribution, and relational dynamics impact relationships.
5. Reflect on how your socio-political-cultural context combined with your own family, values, and life experiences have shaped your understanding and expectations of relationships and families.
6. Develop critical thinking skills through reading, writing, and discussion of course material.

REQUIRED BOOKS: TEXTBOOK AND FICTION BOOK (2 required books)

Textbook: Welch, K. (2021). *Family life now* (3rd ed.). Sage Publications. (available as an e-book, paperback, or loose-leaf)

Fiction Book: Brown, K. (2020). *Recipe for a perfect wife*. Penguin Random House Canada.

Books may be purchased/ordered through the University of Waterloo Bookstore. They

have mailout services for textbooks, in addition to curbside pickup. The printed book can be ordered online from Wstore.ca, as well as the access code. You can log in to UWaterloo BookLook, using your UWaterloo email and password, to view your personalized booklist and add items directly to your shopping cart. Please note that access codes ordering through the MyBookLook are filled manually, and can take up to 3 business days to process. A common list of online questions, such as shipping rates and returns, can be found on their website at wstore.ca/help.

The Bookstore has recently signed on with **Vitalsource** as well, and can offer students direct links to

e-book options – for the Welch textbook, the following is available: [Family Life Now 3rd edition | 9781544371023, 9781544371054 | University of Waterloo \(vitalsource.com\)](https://www.vitalsource.com/9781544371023).

Please be cautious of timing – you will need the textbook right up until you finish your final assignment (this might mean you need to finish your final assignment a bit early if you purchase the textbook early or purchase the 90 day option). You can, of course, purchase a copy via other methods, such as the used bookstore or student groups.

The fiction book, *Recipe For A Perfect Wife* (Brown, 2020) can also be purchased through the UW Bookstore for \$9.99. It is also available as an Ebook through the usual sources: Amazon/Kindle, Chapters Indigo KOBO, Ebooks.com (Approximate Cost: \$14). In some areas, Community/City Libraries might have the book available for you to borrow for free.

COURSE REQUIREMENTS AND ASSESSMENTS

ASSESSMENTS	DATE OF EVALUATION	WEIGHTING
12 2-Minute papers = 10 x 1% for a total of 10% (you may miss 2 papers with no impact on your grade)	Randomly throughout the course. These are described more below, but think of them like participation grades. You have to be in class to write the paper. No exceptions.	10%
Term Tests in class @ 1 pm Test #1 = 15% (Wed Oct 5) Test #2 = 20% (Mon Nov 7) Test #3 = 25% (Mon Dec 5) Together total 60%	See course schedule below and LEARN to help you track. Test #1 = 15%: Wed Oct 5 Test #2 = 20%: Mon Nov 7 Test #3 = 25%: Mon Dec 5	60 %
Final Summative Book Report Critique** See note below	Due Monday December 12th, 2022 by 11:59 pm ET to the LEARN Dropbox	30%
	TOTAL	100%

More About the Assessments for this Course

12 1-MINUTE PAPERS (10 papers X 1 Mark each = 10 marks = 10% of final grade)

Two-minute (and sometimes longer) papers are designed to have you think critically and start to become comfortable with articulating your thoughts in writing. Therefore, only full COMPLETE sentences will be accepted. These 2-minute papers also help reinforce concepts while allowing for class “participation” without having to speak in front of a large class. Where appropriate, a brief discussion will follow that will invite the class to share their ideas with others – a wonderful learning opportunity for all, including the professor.

When will Two-MINUTE Papers happen?

*2-minute papers will be written during class time

*Papers will be randomly assigned throughout the semester and will be based on the particular week’s topic, content, and readings.

*Papers will distributed at various times throughout the class: beginning, middle, or end.

*You MUST BE PRESENT at time of distribution to write the paper (if you are late, or leave early you will miss the paper). Only under very limited circumstances may papers be completed at another time (see Policy for Late Work due to illness below).

*I will supply the “paper” (question) you supply the answer. You MUST write in COMPLETE sentences (use of point form will be graded as a “FAIL” – no mark earned).

How will the papers be graded?

Papers will be graded on a PASS/FAIL basis. Receiving a PASS earns you one mark out of a possible total of 10 marks for completing the papers (Complete 10 two-minute papers X 1 mark = 10 or 10% of final grade). (There will be 12 opportunities – you may miss two (2)). As noted above, you must write in complete sentences (point form will be graded as a FAIL) You may not simply “dial in” your answer – CONTENT MATTERS! - Your answer is required to demonstrate critical thought and familiarity with the readings and lectures. Answers assessed to have not met these criteria will receive a FAIL/no mark grade.

*Papers are completed individually.

*Dr. Whitehead is the final arbiter of whether the writing demonstrates sufficient effort, analysis, and connection to course content in order to receive a passing grade.

Three (3) Term Tests -Multiple Choice- To be written during our SMF 101 Class time, starting at 1 pm

Test #1 = 15%: Wed Oct 5

Test #2 = 20%: Mon Nov 7

Test #3 = 25%: Mon Dec 5

As noted above, there are three term tests in this course. These will be Multiple Choice

tests. The content to be covered is outlined below in regards to the chapters and weeks of course content). You are responsible for ALL assigned content for the weeks in question. In other words, the Multiple Choice questions will cover the chapters from the assigned textbook, lecture material, and any additional assigned materials uploaded into LEARN (e.g., additional readings, videos etc.) that have been noted as testable for that particular week. Some weeks note there are additional materials available for your interests, but these will not be examined in the tests. Additionally, while the course content has been spread roughly equal across the three tests, I incrementally increase the weight assigned for each test as a way to allow for some trial and error earlier on. Thus, I find that most students tend to get better with each subsequent test as they get exposed to how the questions are asked and work to improve their attention in class and their study skills.

Final Summative Book Report Critique (30% of final grade)

Important Note: this assignment is important and is a cumulative final assessment having you bring together course content and your reflections on the fiction book, *Recipe for a Perfect Wife*.

In SMF we strive to make assessments that are more than just Multiple Choice exams, where possible. As a result of the pandemic and the move to online learning we became more creative. We were pleased to introduce the SMF Book Report Critique with a very poignant 2020 best seller by Canadian author, Karma Brown. Her book, ***Recipe For A Perfect Wife***, provides an engaging way to consider the topic of relationships, both modern and from the past.

This is a work of fiction that creates a compelling opportunity for our class to consider the topics that we will be discussing in this course. As in many of life's relationships, there is love, joy, and friendship. This novel also unearths the darker side of relationships: inter-partner violence, access to and use of power, rigid gender roles, **sexual assault (Note: graphically portrayed in pages 178-181)**, as well as workplace sexual harassment, betrayal, divorce, estrangement, infertility, and abortion. These topics can be very difficult to address on various levels. For some of us, it might be disruptive and bring forward personal and/or familial experiences.

For many of us in this class, some of the book's themes are similar to our own lived experiences. As a result, you might find the information validating, providing you opportunity to name and attend to past and/or current issues and propelling you forward with affirmation and confidence. For others, this learning process might present challenges, resulting in experiencing a range of emotional responses that may feel overwhelming. You are encouraged to reach out to the mental health resources outlined in this syllabus, and to consider reaching out to people you trust and count on. Ultimately, we hope that providing this "Book Report Critique" will serve as a platform to consider the many real facets that relationships encounter and provide a means for the materials in the textbook to come to life. Fundamentally, we want this to be an opportunity for you to be reflective and consider the relational choices that will lay ahead of you and that you will witness others face over the lifespan.

Full details about the **SMF Book Report Critique** assignment can be found in the LEARN Content section under “SMF Book Report.” The marking rubric for this assignment is also posted. Please be sure to review the assignment instructions, the rubric, and the SMF 101 Adapted writing style guide in full before completing your assignment.

COVID-19 MANAGEMENT AND CONTINGENCY PLANS

Student COVID-19 cases

- Students are instructed NOT to come to class or attend other in-person activities if they are experiencing COVID-19 symptoms or are required to self-isolate. The public health guidelines for self-isolation are always changing so please monitor for those instructions.
- In the event of an absence due to influenza-like illness or required self-isolation, students shall submit an Illness Self-declaration. Students can find the Illness Self-declaration form in the Personal Information section of Quest. <https://uwaterloo.ca/quest/help/students/how-do-i/self-declare-my-illness-isolation>
- A doctor’s note for accommodation is not required.
- You can contact the COVID-19 Support and Advice line for more information or to report your illness. See <https://uwaterloo.ca/campus-wellness/covid-19-testing-assessment-centre/covid-19-support-and-advice>
- If students cannot attend classes due to self-isolation, the student MUST contact the professor and Powerpoint lecture(s) with voice overs will be provided where possible. Guest lectures will be managed through the professor to the best of their ability.

Alternate arrangements due to COVID-19-related cancellations of in-person classes

- **Short-term and longer-term cancellation of in-person classes, whether for the particular course or University-wide:** In the event the university ceases in-person instruction or I become ill and cannot teach in person classes whether on a short or long term basis, classes will be held online in an asynchronous format and made available on LEARN.
- **Cancellation of in-person tests:** Tests will be shifted to a write-at-home format administered through LEARN. The general principles of the in-person test will apply: the test will be held during our scheduled class test time as set out in this syllabus. The time for writing will be limited to no more than the allotted class time (1 hour 20 minutes) with the time length of the test to be set by the professor. Students should anticipate that the questions will be drawn from a test bank and that the questions and answers will be randomly assigned such that no students will write the same test.
- **Cancellation of the 2-minute papers:** Cancellation of in-person classes will also end the in-class 2 minute papers. The following will only apply if in-person classes are cancelled for 2 or more weeks that necessitate a reweighting of grades. If 5 papers or less cannot be written (max 5%) this weight will transferred to the final test #3. For example, three papers remain = 3%. Final test #3 will be 25% + 3% = 28%. If, however, 6 or more 2-minute papers remain to be written the weight of the remaining papers will be divided in half and allocated equally to Test #2 and Test #3. For example, 6 2-minute papers = 6%. Divided by 2 = 3%. Test #2: 20% + 3% = 23%; Test #3: 25% + 3% = 28%.

LATE PENALTY POLICY (Please read carefully)

The following late policy applies to ALL students (except those who are registered with AccessAbility and have specific accommodations). The assignment is due in Dropbox on the date and time noted in the syllabus (December 12th, 2022 by 11:59 pm ET).

Any assignment submitted after the due date will be subject to a 10% penalty per day deduction off of the adjudicated grade (including weekends) EXCEPT under documented grounds for compassionate consideration/illness. Time starts to run as soon as the paper misses the date AND time.

IMPORTANT: The Book Report Critique **will NOT be accepted after 4 days** past the original due date (unless you have made arrangements with me directly). Any assignment submitted after this cut-off will receive a grade of zero (0). You are reminded to plan for the due date for expected events (e.g., exams) and for unexpected events such as illness, work obligations, or family events from impacting completion. *FYI, this assignment can be completed well 2-3 weeks before the due date.*

If you are having profound issues related to finishing this course (or others) please contact your Academic Advisor for assistance. <https://uwaterloo.ca/registrar/current-students/advisors>

RECEIPT OF GRADES

We will do our best to return all assignments and feedback in a timely manner. After you receive a grade on LEARN, please review your feedback. If you have questions or concerns, please wait 24 hours following the release of grades to contact the course instructor. Any inquiry or dispute over the grade must be made within two weeks from the date they are posted. If you fail to protest any grade during this time limit, changes to the grade will not be considered.



ST. JEROME'S UNIVERSITY

COURSE SCHEDULE

Week	Dates	Topic	Assigned Readings & Content	Action Items and Notes
1 (Half week) The other half week occurs in last week of classes – Dec. 5)	Wed September 7	Welcome & Introduction to Course CH 1: Family Life Now	<ul style="list-style-type: none">• Read Textbook (Welch): Chapter 1: in <i>Family Life Now</i>• Any additional readings/videos posted in LEARN for Week 1	<ol style="list-style-type: none">1. <u>Review syllabus in detail</u>2. Do a quick review assignment instructions so you are familiar with what will be expected at the end of the course (see LEARN)3. Buy the textbook: <i>Family Life Now 3rd Ed.</i>4. Buy fiction book: <i>Recipe For A Perfect Wife</i>
2	Mon September 12 Wed September 14	CH 2: Understanding Families (research and theory) and Relationship Choices	<ul style="list-style-type: none">• Textbook (Welch): Chapter 2• Plus additional readings/videos posted in LEARN	
3	Mon September 19 Wed September 21	CH 4: Gender & Diversity 2sLGBTQIA+ Relationships	<ul style="list-style-type: none">• Textbook (Welch): Chapter 4: Gender in Today's Society• Plus additional readings/videos posted in LEARN	<ol style="list-style-type: none">1. Guest Lecture (Monday): Carm De Santis, SMF Instructor2. Recommended: begin reading <i>Recipe for A Perfect Wife</i>: Chapters 1-93. Guest Lecture (Wednesday): John Arnou, SMF Student Advisor

Week	Dates	Topic	Assigned Readings & Content	Action Items and Notes
4	Mon September 26 Wed September 28	CH 3: Family Communication, Conflict, and Forgiveness & CH 5: Intimacy: Developing and Experiencing Affectionate Bonds	<ul style="list-style-type: none"> • Textbook (Welch): Chapters 3 & 5 • 2 chapters to read and digest this week. • Plus additional readings/videos posted in LEARN 	<ol style="list-style-type: none"> 1. Recommended: continue reading <i>Recipe for A Perfect Wife</i>: Chapters 10-14 2. Start studying for Test #1. Good study skills are not simply rereading the textbook – researchers have shown that just gives the illusion of learning. To learn concepts use index cards with the term on one side and definition/explanation on the other side. These flash cards are very effective and give even better results when you shuffle them. You can also make an online Quizlet (one of my daughter’s favourites)
5	Mon October 3	CH 6: Love and Loving	<ul style="list-style-type: none"> • Textbook (Welch): Chapter 6 	Note: Week 5 content for CH 6: Love and Loving will be on Test #2 and NOT on test #1.
5	Wed October 5 FIRST TEST	Test #1 (15%) In Class	Chapters 1, 2, 3, 4, & 5, Lectures, plus all supplementary videos and materials from Weeks 1-4 in LEARN will be on this Multiple Choice Test.	Please: All students must wait in the Atrium hallway until called into the classroom to begin the test. The proctors and I need time to set up the room.

Week	Dates	Topic	Assigned Readings & Content	Action Items and Notes
Fall Reading Week from Saturday October 8 – Sunday October 16 No Readings or assignments/exams may be scheduled during this time. Enjoy this time to see family and friends, get some extra rest, and catch up on your work so you are better prepared for the next part of the semester!				
6	Mon October 17 Wed October 19	CH 7: The Path to Commitment: Attraction, Dating, Partnering, and Cohabitation & CH 8: Singlehood, Coupling, & Marriage	<ul style="list-style-type: none"> Textbook (Welch): Chapters 7 and 8 Plus additional readings/videos posted in LEARN 	<ol style="list-style-type: none"> Guest Lecture (Monday): SMF Professor, Dr. Toni Serafini on Dating (she will be teaching Dynamics of Dating in Winter 2024!) Recommended: continue reading <i>Recipe for A Perfect Wife</i>: Chapters 15-21
7	Mon October 24 Wed October 26	CH 9: You, Sex and Sexuality	<ul style="list-style-type: none"> Textbook (Welch): Chapter 9 Plus additional readings/videos posted in LEARN 	<ol style="list-style-type: none"> Guest Lecture (Mon & Wed): SMF Instructor, Carl Rodrigue, who trained in the Department of Sexology at UQAM (currently teaches SMF 204: Intro to Human Sexuality). Angela Underhill will be teaching 204 in W23, and Carl teaches in Fall 2023 and Winter 2024, next year. Amazing instructors who love this course! Recommended: continue reading <i>Recipe for A Perfect Wife</i>: Chapters 22-28
8	Mon October 31 Wed November 2	CH 10: Becoming Parents: Choice and Challenges & CH 11:	<ul style="list-style-type: none"> Textbook (Welch): Chapters 10 and 11 	<ol style="list-style-type: none"> Recommended: continue reading <i>Recipe for A Perfect Wife</i>: Chapters 29-35

		Parenting Life Now	<ul style="list-style-type: none"> Plus additional readings/videos posted in LEARN 	
Week	Dates	Topic	Assigned Readings & Content	Action Items and Notes
9	Monday November 7	Test #2 (20%) In class MC	Test #2 Covers Chapters 6, 7, 8,9, 10 & 11, Lectures, plus all supplementary materials as posted in LEARN for Weeks 5-8.	Please: All students must wait in the Atrium hallway until called into the classroom to begin the test. The proctors and I need time to set up the room.
9	Wed November 9	CH 12: Family Life and Work: A Balancing Act	<ul style="list-style-type: none"> Textbook (Welch): Chapter 12 Plus additional readings/videos posted in LEARN 	Recommended: Finish reading <i>Recipe for A Perfect Wife</i> : Chapters 36-44
10	Mon November 14 Wed November 16	CH 15: Family Change: Stress, Crisis, and Transition (will include Violence & Abuse	<ul style="list-style-type: none"> Textbook (Welch): Chapter 15 Plus additional readings/videos posted in LEARN 	<ol style="list-style-type: none"> Guest Speaker (Mon & Wed): Stacey Jacobs, long time SMF Instructor, Sex Educator, and currently serves as the University of Waterloo Sexual Violence Prevention Project Coordinator. Study Tip: Begin to outline your answer for your Book Report Critique. Reach out to the instructor with any questions that come up.

NOTE this important date	November 22, 2022	LAST day to drop a class and receive <i>WD</i> (<i>Withdrew, NO credit granted, no grade assigned</i>).	<i>Dropping this or any course after this date results in WF (Withdrew/Failure, no credit granted, value 32% - grade assigned for class(es) dropped during this period)</i>	
Week	Dates	Topic	Assigned Readings & Content	Action Items and Notes
11	Mon November 21 Wed Nov 23	CH 13: Uncoupling: Relationship Deterioration and Divorce, & CH 14: Rebuilding: Family Life Following Couple Dissolution & Divorce	<ul style="list-style-type: none"> • Textbook (Welch): Chapters 13 and 14 • Plus additional readings/videos posted in LEARN 	<p>Tip: Complete Book Report Critique draft. Leave time for editing and revisions</p> <p>Due: Monday December 12th, 2022 by 11:59 p.m. in DropBox in LEARN.</p>
12	Mon November 28 Wed November 30	CH 16: Family Life & Aging Q&A About the Book Report	<ul style="list-style-type: none"> • Textbook (Welch): Chapter 16 • Plus additional readings/videos posted in LEARN 	<ol style="list-style-type: none"> 1. Tip: Finalize Book Report Critique. You can always submit early and start you break earlier 😊 2. Study: your 3rd, and last test, is Monday Dec. 5th at 1 p.m.

Half Week	Mon December 5 (last class)	In Class Test #3 (25%)	Covers chapters 12, 13, 14, 15, & 16, Lectures, plus all supplementary materials as found in LEARN for Weeks 9-12	Please: All students must wait in the Atrium hallway until called into the classroom to begin the test. The proctors and I need time to set up the room. Note: Recipe for a Perfect Wife will NOT be on the test
DUE Date for Final Cumulative Assessment	Monday December 12, 2022 by 11:59 pm in DropBox	<p style="text-align: center;">Final Cumulative Assessment Due: Book Report Critique Upload into LEARN DropBox</p> <p>Please note: NO Extensions will be granted unless they meet the late policy above. Poor planning, lots of other work, exams, etc. do NOT qualify for extensions. It is important that ALL students be treated fairly and granting an extension for one student, because they asked, but not for another is unfair. Please refer to the sickness/late policy or your accommodations through AccessAbility when seeking an extension.</p>		



ST. JEROME'S UNIVERSITY

University of Waterloo Student Health and Academic Support Services

Note: Due to COVID-19 and campus closures, UWaterloo in-person counselling services may still be limited, and support can still be provided online or by phone. Students are advised to contact Counselling Services by phone or email.

UWaterloo Campus Resources

Counselling Services

Email: counseling.services@uwaterloo.ca

<https://uwaterloo.ca/campus-wellness/counselling-services>

Phone: 519-888-4567 ext. 32655

Health Services

Phone: 519-888-4096

Sexual Violence Prevention and Response Office

*Note: this is **NOT** a crisis service, but they provide incredible support and resources.

Please see below for a crisis service if you need one.

svpro@uwaterloo.ca

<https://uwaterloo.ca/human-rights-equity-inclusion/svpro>

UW Police Services

Phone: 519-888-4911

Alternate phone: ext. 22222

AccessAbility Services

Email: access@uwaterloo.ca

<https://uwaterloo.ca/accessability-services/>

Phone: 519-888-4567 ext. 35082

Centre for Mental Health Research

Email: cmhr@uwaterloo.ca

Phone: 519-888-4567 ext. 33842

Student Success Office

Phone: 519-888-4567 ext. 84410



ST. JEROME'S
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Off campus resources, available 24/7

Good2Talk

Phone: 1-866-925-5454

Alternate Phone: 211

Here24/7

1-844-437-3247

Waterloo Region Sexual Assault and Domestic Violence Treatment Centre

Phone: 519-749-6994

Grand River Hospital

Phone: 519-742-3611

Waterloo Regional Police

Phone: 911

Sexual Assault Support Centre (24 hour helpline)

Phone: 519-741-8633

SHORE Centre

Phone: 519-743-9360

OK2BME: Support services for lesbian, gay, bisexual, transgender, or questioning teens in Waterloo.

Phone: 519-884-0000 x222

Full details can be found online at the Faculty of ARTS website

<https://uwaterloo.ca/arts/>



OTHER IMPORTANT INFORMATION

Territorial Acknowledgement

I, Denise Whitehead, am a White settler and I recognize that this has shaped my experiences and life circumstances, just as your relationship to this land and the people around you will have shaped yours. I am grateful to be working and studying on the traditional territory of the Attawandaron (also known as Neutral), Anishinaabe and Haudenosaunee peoples. St. Jerome's University is situated on the Haldimand Tract, the land promised to the Six Nations that includes ten kilometres on each side of the Grand River. Acknowledging Canada's history (and ongoing practices) of colonialism are critical to consider in the context of relationships and families; we will talk more about this throughout the term.

Academic Integrity: In order to maintain a culture of academic integrity, members of the University of Waterloo community are expected to promote honesty, trust, fairness, respect, and responsibility. [Check www.uwaterloo.ca/academicintegrity/ for more information.]

Grievance: A student who believes that a decision affecting some aspect of their university life has been unfair or unreasonable may have grounds for initiating a grievance. [Read the St. Jerome's University Policy on Student Petitions and Grievances, www.sju.ca/sites/default/files/upload_file/PLCY_AOM_Student-Petitions-and-Grievances_20151211-SJUSCapproved.pdf](http://www.sju.ca/sites/default/files/upload_file/PLCY_AOM_Student-Petitions-and-Grievances_20151211-SJUSCapproved.pdf). When in doubt, please be certain to contact the St. Jerome's Advising Specialist, Student Affairs Office, who will provide further assistance.

Discipline: A student is expected to know what constitutes academic integrity, to avoid committing an academic offence, and to take responsibility for their actions. [Check www.uwaterloo.ca/academicintegrity/ for more information.] A student who is unsure whether an action constitutes an offence, or who needs help in learning how to avoid offences (e.g., plagiarism, cheating) or about "rules" for group work/collaboration should seek guidance from the course instructor, academic advisor, or the Associate Dean. When misconduct has been found to have occurred, disciplinary penalties will be imposed under the [St. Jerome's University Policy on Student Discipline, www.sju.ca/sites/default/files/PLCY_AOM_Student-Discipline_20131122-SJUSCapproved.pdf](http://www.sju.ca/sites/default/files/PLCY_AOM_Student-Discipline_20131122-SJUSCapproved.pdf). For information on categories of offences and types of penalties, students should refer to University of Waterloo Policy 71, Student Discipline, www.adm.uwaterloo.ca/infosec/Policies/policy71.htm. For typical penalties, check the Guidelines for the Assessment of Penalties, www.adm.uwaterloo.ca/infosec/guidelines/penaltyguidelines.htm.

Appeals: A decision made or penalty imposed under the [St. Jerome's University Policy on Student Petitions and Grievances](http://www.sju.ca/sites/default/files/PLCY_AOM_Student-Petitions-and-Grievances_20151211-SJUSCapproved.pdf) (other than a petition) or the [St. Jerome's University Policy on Student Discipline](http://www.sju.ca/sites/default/files/PLCY_AOM_Student-Discipline_20131122-SJUSCapproved.pdf) may be appealed if there is a ground. A student who believes they have a ground for an appeal should refer to the [St. Jerome's University Policy on](http://www.sju.ca/sites/default/files/PLCY_AOM_Student-Petitions-and-Grievances_20151211-SJUSCapproved.pdf)

[Student Appeals, www.sju.ca/sites/default/files/PLCY_AOM_Student-Appeals_20131122-SJUSCAppeared.pdf](http://www.sju.ca/sites/default/files/PLCY_AOM_Student-Appeals_20131122-SJUSCAppeared.pdf).

Note for students with disabilities: [AccessAbility Services](http://www.uwaterloo.ca/accessability-services/), located in Needles Hall (Room 1401) at the University of Waterloo, collaborates with all academic departments to arrange appropriate accommodations for students with disabilities without compromising the academic integrity of the curriculum. If you require academic accommodations to lessen the impact of your disability, please register with AccessAbility Services at the beginning of each academic term, www.uwaterloo.ca/accessability-services/.

Illness

People get sick. And during this pandemic there are new ways to become ill. The best way to handle this situation is to keep me (the Instructor) informed. This allows me to know what you are facing and for me to brainstorm options and solutions to help you complete the course.

<https://uwaterloo.ca/campus-wellness/health-services/student-medical-clinic/verification-illness-services>

Self-declaration of COVID symptoms. The University of Waterloo has provided a self-declaration for COVID symptoms for students via Quest. Please note that while I can access this information you must ALSO email me if you have made this declaration.

<https://uwaterloo.ca/quest/help/students/how-do-i/self-declare-my-illness>

As you will see on the above website this is for 14 days. Other illnesses, or if the illness will last greater than fourteen days, must be reported using the Verification of Illness Form.

As the website notes:

“Ultimately, the authority for deciding whether your request for consideration will be granted rests with the instructor. Regardless of whether consideration is provided, you are responsible for contacting the instructor/faculty member to discuss how you will meet the course requirements.”

Intellectual Property

Students should be aware that this course contains the intellectual property of the instructor(s), TA, and/or St. Jerome’s University.

Intellectual property includes items such as:

- Lecture content, spoken and written (and any audio/video recording thereof);
- Lecture handouts, presentations, and other materials prepared for the course (e.g., PowerPoint slides);
- Questions or solution sets from various types of assessments (e.g., assignments, quizzes, tests, final exams); and

- Work protected by copyright (e.g., any work authored by the instructor or TA or used by the instructor or TA with permission of the copyright owner).

Course materials and the intellectual property contained therein, are used to enhance a student's educational experience. However, sharing this intellectual property without the intellectual property owner's permission is a violation of intellectual property rights. For this reason, it is necessary to ask the instructor, TA, and/or St. Jerome's University for WRITTEN permission before uploading and sharing the intellectual property of others online (e.g., to an online repository).

Permission from an instructor, TA, or the University is also necessary before sharing the intellectual property of others from completed courses with students taking the same/similar courses in subsequent terms/years. In many cases, instructors might be happy to allow distribution of certain materials. However, doing so without express written permission is considered a violation of intellectual property rights.

Please alert the instructor if you become aware of intellectual property belonging to others (past or present) circulating, either through the student body or online. The intellectual property rights owner deserves to know (and may have already given their consent).

TurnItIn

Turnitin.com: Text matching software (Turnitin®) will be used to screen assignments in this course. Turnitin® is used to verify that all materials and sources in assignments are documented. Students' submissions are stored on a U.S. server, therefore students must be given an alternative (e.g., scaffolded assignment or annotated bibliography), if they are concerned about their privacy and/or security. Consider this your due notice. It is the responsibility of the student to notify the instructor if they, in the first week of term or at the time assignment details are provided, wish to submit in an alternate manner.